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## 2023 TEAMS COMPETITION WINNERS

**Division 1**      **Mount Vernon Country Club (Gross)**  
**Army Navy Country Club (Net)**

**Division 2**      **Trump National Golf Club**

**Division 3**      **Country Club of Fairfax**

**Division 4**      **Hidden Creek Country Club**

**Division 5**      **Manor Country Club**

# 2024 TEAMS COMPETITION SCHEDULE

**WDCGA Teams Chair: Pam Quinn at**  
**[pquinn505@aol.com](mailto:pquinn505@aol.com) or (703) 505-4436**

## DIVISION CAPTAINS

<b>Division 1</b>	<b>Joan Gardner</b>	<b>202-494-8460</b>
<b>Division 2</b>	<b>Elizabeth Weaver</b>	<b>240-388-3651</b>
<b>Division 3</b>	<b>Kerry Hoagland</b>	<b>703-217-1998</b>
<b>Division 4</b>	<b>Karen Talbert</b>	<b>301-928-5389</b>
<b>Division 5</b>	<b>Emily Kober</b>	<b>301-502-6464</b>

## Division 1 Schedule

(Teams Listed First Under Pairings Have Honors)

<b>April 16</b>	<b>Tuesday @ Argyle</b>		<b>MS 9:00</b>
	Columbia	vs	Norbeck
	Congressional	vs	Army Navy
	Mt. Vernon	vs	Trump
<b>April 18</b>	<b>Thursday @ Columbia</b>		<b>MS 8:30</b>
	Mt. Vernon	vs	Army Navy
	Argyle	vs	Trump
	Congressional	vs	Norbeck
<b>April 23</b>	<b>Tuesday @ Trump</b>		<b>MS 9:00</b>
	Norbeck	vs	Army Navy
	Mt. Vernon	vs	Congressional
	Argyle	vs	Columbia
<b>April 25</b>	<b>Thursday @ Norbeck</b>		<b>MS 9:00</b>
	Mt. Vernon	vs	Argyle
	Columbia	vs	Congressional
	Army Navy	vs	Trump
<b>May 7</b>	<b>Tuesday @ Mt. Vernon</b>		<b>MS 900</b>
	Congressional	vs	Trump
	Columbia	vs	Army Navy
	Argyle	vs	Norbeck
<b>May 15</b>	<b>Wed. @ Congressional</b>		<b>MS 8:30</b>
	Columbia	vs	Trump
	Mt. Vernon	vs	Norbeck
	Argyle	vs	Army Navy
<b>May 22</b>	<b>Wednesday @ Army Navy</b>		<b>MS 8:30</b>
	Argyle	vs	Congressional
	Norbeck	vs	Trump
	Mt. Vernon	vs	Columbia

## Division 2 Schedule

(Teams Listed First Under Pairings Have Honors)

<b>April 23</b>	<b>Tuesday @ Springfield</b>		<b>MS 8:30</b>
	Montgomery	vs	CC of Fairfax
	Bretton Woods	vs	River Creek
	Springfield	vs	TPC Potomac
<b>April 25</b>	<b>Thursday @ Montgomery</b>		<b>MS 9:00</b>
	CC of Fairfax	vs	TPC Potomac
	Springfield	vs	River Creek
	Bretton Woods	vs	Montgomery
<b>May 7</b>	<b>Tuesday @ TPC Potomac</b>		<b>TT 9:00</b>
	River Creek	vs	TPC Potomac
	CC of Fairfax	vs	Bretton Woods
	Springfield	vs	Montgomery
<b>May 16</b>	<b>Thursday @ River Creek</b>		<b>TT 9:30</b>
	Bretton Woods	vs	TPC Potomac
	Montgomery	vs	River Creek
	CC of Fairfax	vs	Springfield
<b>May 23</b>	<b>Thurs. @ Bretton Woods</b>		<b>MS 9:00</b>
	Springfield	vs	Bretton Woods
	River Creek	vs	CC of Fairfax
	TPC Potomac	vs	Montgomery

## Division 3 Schedule

(Teams Listed First Under Pairings Have Honors)

<b>May 7</b>	<b>Tuesday @ Mount Vernon</b>		<b>MS 9:00</b>
	Washington Golf	vs	Mt. Vernon
	Hidden Creek	vs	Woodmont
	Army Navy	vs	Chantilly
<b>May 14</b>	<b>Tuesday @ Wash. Golf</b>		<b>MS 9:00</b>
	Chantilly	vs	Woodmont
	Mt. Vernon	vs	Hidden Creek
	Washington Golf	vs	Army Navy
<b>May 16</b>	<b>Thursday @ Chantilly</b>		<b>MS 9:00</b>
	Woodmont	vs	Army Navy
	Washington Golf	vs	Hidden Creek
	Mt. Vernon	vs	Chantilly
<b>May 20</b>	<b>Monday @ Hidden Creek</b>		<b>MS 9:00</b>
	Mt. Vernon	vs	Army Navy
	Chantilly	vs	Hidden Creek
	Woodmont	vs	Washington Golf
<b>May 22</b>	<b>Wednesday @ Army Navy</b>		<b>MS 8:30</b>
	Hidden Creek	vs	Army Navy
	Woodmont	vs	Mt. Vernon
	Washington Golf	vs	Chantilly

## Division 4 Schedule

(Teams Listed First Under Pairings Have Honors)

<b>April 16</b>	<b>Tuesday @ Westwood</b>		<b>MS 9:00</b>
	Trump	vs	Montgomery
	River Bend	vs	International
	Kenwood	vs	Congressional
<b>April 23</b>	<b>Tuesday @ Trump</b>		<b>MS 9:00</b>
	River Bend	vs	Montgomery
	Westwood	vs	Congressional
	Kenwood	vs	International
<b>April 25</b>	<b>Thursday @ Montgomery</b>		<b>MS 9:00</b>
	Congressional	vs	International
	Westwood	vs	Trump
	Kenwood	vs	River Bend
<b>May 7</b>	<b>Tuesday @ International</b>		<b>MS 9:00</b>
	Kenwood	vs	Trump
	Congressional	vs	Montgomery
	Westwood	vs	River Bend
<b>May 14</b>	<b>Tuesday @ River Bend</b>		<b>MS 9:00</b>
	Westwood	vs	International
	Kenwood	vs	Montgomery
	Trump	vs	Congressional
<b>May 15</b>	<b>Wed. @ Congressional</b>		<b>MS 8:30</b>
	Westwood	vs	Kenwood
	River Bend	vs	Trump
	International	vs	Montgomery
<b>May 21</b>	<b>Tuesday @ Kenwood</b>		<b>MS 9:00</b>
	River Bend	vs	Congressional
	Trump	vs	International
	Westwood	vs	Montgomery



## Division 5 Schedule

(Teams Listed First Under Pairings Have Honors)

<b>April 16</b>	<b>Tuesday @ Manor</b>		<b>MS 8:30</b>
	Belle Haven	vs	Norbeck
	Belmont	vs	Washington Golf
	Bethesda	vs	Woodmore
<b>April 18</b>	<b>Thursday @ Belle Haven</b>		<b>MS 9:00</b>
	Bethesda	vs	Washington Golf
	Manor	vs	Norbeck
	Belmont	vs	Woodmore
<b>April 23</b>	<b>Tuesday @ Woodmore</b>		<b>MS 9:00</b>
	Belle Haven	vs	Belmont
	Manor	vs	Bethesda
	Norbeck	vs	Washington Golf
<b>April 25</b>	<b>Thursday @ Norbeck</b>		<b>MS 9:00</b>
	Belmont	vs	Bethesda
	Woodmore	vs	Washington Golf
	Belle Haven	vs	Manor
<b>May 7</b>	<b>Tuesday @ Belmont</b>		<b>MS 9:00</b>
	Manor	vs	Woodmore
	Bethesda	vs	Norbeck
	Belle Haven	vs	Washington Golf
<b>May 9</b>	<b>Thursday @ Bethesda</b>		<b>TT 8:30</b>
	Manor	vs	Washington Golf
	Belle Haven	vs	Woodmore
	Belmont	vs	Norbeck
<b>May 14</b>	<b>Tuesday @ Wash. Golf</b>		<b>MS 9:00</b>
	Woodmore	vs	Norbeck
	Belle Haven	vs	Bethesda
	Belmont	vs	Manor

## **GENERAL INFORMATION, RULES, AND REQUIREMENTS**

**(1) *Eligibility:*** Regular and replacement players must be full members of the WDCGA. A regular player whose handicap was at or below the WDCGA specified maximum index of 21.9 on November 1, when the team was formed, continues as a regular player even if her handicap index goes above that maximum index. In any match she plays where her index is above that maximum, she must play to the WDCGA maximum of 21.9. An associate member may be a substitute. A WDCGA member who belongs to more than one club may be a regular or replacement player on only one team. A member who belongs to more than one WDCGA club may substitute for a team from any of her clubs in any division unless she is a regular player on another team in that division.

**(2) *Composition of Teams:*** Every club may field at least one team. No club shall be permitted to field a second, third, or fourth team before another club has had the opportunity to field its first, second, or third team.

In any given year, a club may have one of its teams drawn out of the Teams Competition. If a club has a team drawn out in a particular year, it will not be subject to a draw out the following year.

Clubs may field teams of six or four persons or both. A six-person team must have six regular players with at least two substitutes for the first team and one for every other six-person team entered. A four-person team must have four regular players with at least one substitute for each four-person team. A club that submits more than one team must place its regular team members on teams according to ascending handicap indexes.

**(3) *Composition of Divisions:*** Six- and four-person teams shall compete in separate divisions. Teams shall be ranked in order of total aggregate handicap indexes before being divided into divisions. The seven teams with the lowest total aggregate handicap indexes will comprise Division 1, the next seven lowest teams Division 2, etc. The Teams Chair may compose divisions of fewer than seven teams to allow as many teams as possible to participate in the Teams Competition and to compete in as many matches as feasible.

The last division of the six-person teams shall consist of no fewer than five teams and the last division of the four-person teams shall have no fewer than four teams. Otherwise, there is no limit on the number of divisions.

No club shall have two teams in the same division. When composing divisions, if two teams from the same club fall into the same division based on their aggregate handicap indexes, the club will be permitted to (a) combine two teams into one team or (b) replace regular team members with any qualified player to allow one of the two teams to fall into another division.

**(4) *Handicaps:*** All players, both regular and substitute, shall use their current USGA handicap index and play to a 21.9 or lower handicap index. Scores shall be posted as competition scores.

**(5) *Regular Players:*** Regular team players in both six- and four-person divisions must play a minimum of three complete matches in a six-match competition, and a minimum of two complete matches in a five-match competition. Failure to fulfill this requirement without permission of the District Teams Chair and the WDCGA Secretary may result in the player being ineligible to participate in the Teams Competition the following year.

**(6) *Replacement Players:*** A regular player may be replaced with the prior approval of the WDCGA Teams Chair and Secretary. Any team with a replacement player shall remain in its original division. A player who has been replaced shall not be eligible to be a substitute in any division in the Teams Competition without the prior approval of the WDCGA Teams Chair and

Secretary. If a player who has been replaced plays as a substitute in a match without approval, the player shall be considered ineligible. Prior to the Teams Competition, a replacement player(s) will move into the appropriate slot of a club's team(s) based on ascending handicap indexes.

**(7) *Substitute Players:***

- a. A regular player may substitute on any team in any division provided her regular team is not scheduled to play the same day.
- b. Associate members may substitute, but must play to the WDCGA specified maximum handicap index of 21.9.
- c. A team may not have more than three substitute players playing on a six-person team and no more than two substitute players on a four-person team on any one date of the Teams Competition.
- d. If a substitute player has the lowest handicap index for the day, she must play in the first bracket except as provided in *Rules of the Competition, Team Line-ups, Order of Players (See page 18)*.
- e. A member who belongs to more than one WDCGA club may substitute for a team from any of her clubs in any division unless she is a regular player on another team in that division.

- f. If a club has more than one team, a substitute player may sub for any of those teams.

**(8) Fees:** Each regular team member must pay a fee to be determined each year. Substitute players pay no fees.

**(9) Awards:**

- a. Division Team winners will be presented with a team trophy by the Division Captain at the conclusion of the final. match.
- b. First and Second Place teams will receive a framed certificate from the Teams Chair.
- c. First and Second Place winners will receive monetary prizes from the WDCGA Treasurer.

# RULES OF THE COMPETITION

(1) *Rules and Decisions of the USGA* govern play as modified by the Local Rules and conditions of the competition. For purposes of the WDCGA Teams Competition, the Committee in charge of the competition includes the WDCGA President and Secretary, the Teams Chair, the Division Captains, and the Host Captain.

(2) *Method of Play*: Four-Ball Match Play.

(3) *Handicap Allowances*: The Course Handicaps of all four players in a match are reduced by the Course Handicap of the player with the lowest handicap who shall play from scratch. The three other players are allowed 90 percent of the difference. Strokes are taken as assigned on the course scorecard.

(4) *Scoring*:

a. **18 point System** will be used as follows:

- One point for each hole won.
- A half point for each hole halved.
- Zero points for each hole lost.

- b. **Handicap (Net) Competitions.** A side that begins play with a player playing to a higher handicap than entitled shall be disqualified from the match (*USGA Rule 3.3b(4)*). The opposing side will receive 13 points. The side with the infraction will receive zero points.
- c. Any time two players play against one player, the side with two players may win a maximum of 13 points. The one-player side may win as many points as possible. Totals for these sides might not total 18 points.
- d. Opponents in each match are responsible for reporting final match scores to the Host Team Officials.
- e. One bonus point will be given to teams that win a match; teams that tie each receive half a bonus point. Bonus points will be kept in a separate tally to be used for tie-breaking purposes only.

***(5) Fielding a Team(s) in the Competition:***

- a. Each six-person team shall be divided into three sides and each four-person team into two sides. In four-ball match play, each side shall consist of two partners playing their better ball against the better ball of two other players (their opponents).



- b. If a team is unable to find an eligible substitute for a regular player, it may, on the date of the competition, field sides with one player.
- c. Any club fielding more than one team that fails to field six players on a six-person team or four players on a four-person more than once during the Teams Competition, including rain dates, may be required to reduce by one the number of six- or four-person teams in the Teams Competition the following year. A six-person team that fails to field six players more than once may be required to field a four-person team the following year.
- d. Any team using an ineligible player during a match shall lose any points won by the side involved.

**(6) *Default:*** If a team fails to appear for a match, the team will be disqualified from the entire Teams Competition. All points won by teams that were opponents of the disqualified team shall be nullified. A defaulting six-person team may be required to field a four-person team the following year.

## **(7) Team Line-Up:**

- a. **Team Line-up Information:** The team line-up should include the submitting club's name, hosting club's name, and match date. Also needed are the names of the players, their handicap indexes, and the bracket they fall under. Regular players should be identified with an "R."
- b. **Order of Players:** The player (regular or substitute) with the lowest handicap index must play in the first bracket. All other players may play in any bracket. If two players have identical low indexes, either player may play in the first bracket. Each team's first bracket must play the opponent's first bracket, second bracket plays second bracket, and third bracket plays third bracket.
- c. **Submission of Team Line-ups:** Five days before the match, Team Captains shall e-mail a Team Line-up to the Division Captain, Hosting Captain, and Teams Chair with a "cc:" to [wdcgagolf@gmail.com](mailto:wdcgagolf@gmail.com). For example, if a match is held on Wednesday, the Team Line-up is due no later than 8:00 PM on Friday. Failure to comply with this requirement will result in the team losing one bonus point. A Division 1 team will lose one gross bonus point and one net bonus point.

- d. ***Line-ups When Match is Canceled:*** If a match has not begun (meaning no one in the field has teed off), the day's line-up is null and void.

***(8) Order of Team Brackets:*** Sides may tee off in any order provided there is an agreement between the Team Captains.

***(9) Honor on the Teeing Ground:*** Teams listed first on the Teams Competition schedule have the honor on the first teeing ground. Within each match, the side that wins the hole (**gross** for Division 1; **net** for all other Divisions) shall have the honor on the next teeing ground. If the hole was halved, the team with honors on the previous hole shall retain it.

***(10) Monitoring Pace-of-Play and The Flag System:***

- a. The Monitor should allow the groups to establish their pace-of-play 30 minutes before monitoring.
- b. While monitoring, travel from the front towards the back of the field. Travelling against the field is less disruptive and allows the Monitor to determine if there is a gap.
- c. The Flag System for monitoring pace-of-play will be used during each match. The Hosing Club is responsible for overseeing the Flag System and will provide one Monitor for each Division playing.

- d. If a group falls one hole behind the group in front, the Monitor will place a yellow flag on the tee box of the next hole. This flag informs the group they need to move back into position directly behind the group in front.
  
- e. If the flagged group continues to lag behind after 15 minutes, they will be red flagged on the next hole. After receiving the red flag, the group ***MUST SKIP*** the flagged hole and halve both gross and net points for Division 1 and only net points for all other Divisions.
  
- f. The Monitor should remove the yellow and/or red flag from the hole once the flagged group leaves the tee box. This will eliminate any confusion regarding which group has been flagged.

***(11) Official Announcement of Results:*** For purposes of making claims in WDCGA team matches, results are considered officially announced when the Host Captain or her representative announce the results are final, the results of a match are posted on the WDCGA website, or the winners of the matches in each division are announced under *Section 16 of the Rules of the Competition*, whichever comes first. *Refer to USGA Rule 3.2a(5).*

**(12) *Resolving Rules Issues:*** If an issue cannot be settled within a reasonable time, players shall continue the match without delay after making a request for a ruling as provided in *USGA Rule 20.1b*. At the completion of play, rulings shall be referred to the Division Team Captain. If the issue involves a ruling under the *USGA Rules of Golf*, the Division Captain shall defer to the WDCGA Rules Committee for a decision. If the issue does not pertain to the *USGA Rules of Golf*, the Division Team Captain shall refer the matter to the WDCGA Teams Chair.

**(13) *Suspension of Play:***

- a. The decision to suspend play on any date of the Teams Competition is the responsibility of the Host Team Captain and the Division Captain.
- b. If play is suspended and players are in the process of playing a hole, they may continue provided they do so without delay. If they choose to continue, they shall discontinue either before or immediately after completing the hole. Players shall resume play when the Committee has ordered a resumption of play. In case of a dangerous situation, play must be discontinued immediately. (*Refer to USGA Rule 5.7, Discontinuance of Play and Resumption of Play.*) Players have the right to stop play if they feel threatened by a dangerous situation. A player who discontinues play without

specific permission from the Committee must report her decision to the Committee as soon as practicable.

- c. Play shall be resumed from where it was discontinued.
- d. If a side discontinues play before the match has been completed when play has not been officially suspended, the side shall be disqualified if the reason for discontinuing play is not approved by the Rules Committee. Bad weather alone is not considered a good reason for discontinuing play. Points taken during the match by the offending side(s) shall be nullified. Points from the holes remaining to be played shall be awarded to the opponents who did not improperly discontinue play.

**(14) *Termination of Match:*** The decision to terminate a match that has begun is a joint decision of the Host Team Captain and the Division Captain. If a match is terminated, teams will split the uncompleted holes no matter how many holes have been played.

**(15) *Cancellation of Match:*** The decision to cancel a match is a joint decision of the Host Team Captain and the Division Captain. If a match is canceled and the rain date is also canceled, teams will split the points.

***(16) Winners of the Competition:***

**a. Division 1:**

First Place is awarded to the team with the most gross points.

Second Place is awarded to the team with the most net points.

**b. Divisions 2, 3, 4 & 5:**

First Place is awarded to the team with the most net points.

Second Place is awarded to the team with the second most net points.

***(17) Ties and Playoffs:***

**First Place in Each Division**

- a. In the case of a tie for the First Place winner, the bonus points earned during matches will be added to the total scores to determine the winner.

- b. If there is still a tie between any two or more teams, there shall be an 18-hole playoff. The playoff shall be at a neutral site with the date arranged by the WDCGA Teams Chair and Secretary.
- c. All six players on each team in a six-person division and all four players on each team in a four-person division may compete in the playoff. Substitutes are allowed. Teams may play with fewer than six or four players. The low index player must play in the first bracket.
- d. A Team Line-up shall be e-mailed to the Division Captain, Hosting Captain, and Teams Chair with a “cc:” to [wdcgagolf@gmail.com](mailto:wdcgagolf@gmail.com) no later than 8:00 PM five days before the playoff. For example, if a match is held on Wednesday, the Team Line-up is due no later than 8:00 PM on Friday.
- e. If there is still a tie after the 18-hole playoff, there shall be a sudden death, hole-by-hole playoff.
- f. Each side will play the first hole. At the end of the first hole, the team with the most points is declared the winner. If still tied, all sides will continue to play the next hole(s) until there is a winner.



- g. In the interest of expediency, sides should continue play (second and third hole) while trailing sides are still playing. A Monitor should travel among the sides to determine the status of the match.
- h. *USGA Rule 23* provides information specific to instances when three or more teams compete against each other.

### **Second Place in Each Division**

- a. In the case of a tie for the Second Place winner, the bonus points earned during matches will be added to the total scores to determine the winner.
- b. If there is still a tie between any two teams, the team that won their head-to-head competition will be declared the winner of Second Place. If this tiebreaker fails, the Second Place winner will be determined by a coin toss.
- c. If after adding bonus points there is still a tie among three or more teams, the Second Place winner will be determined by lot.

## DUTIES OF TEAM CAPTAINS

### ***(1) Before Each Match:***

- a. Determine substitutes are eligible.
- b. Five days before the match, e-mail a Time Line-up to the Division Captain, Hosting Captain, and Teams Chair with a “cc:” to [wdcgagolf@gmail.com](mailto:wdcgagolf@gmail.com). For example, if a match is held on Wednesday, the Team Line-up is due no later than 8:00 PM on Friday. Failure to comply with this requirement will result in the team losing one bonus point. A Division 1 team will lose one gross bonus point and one net bonus point.
- c. Notify your team members of their brackets so they can tell bag handlers upon arrival at the club.

### ***(2) After Each Match:***

- a. Review the score sheet from each match and notify the Host Captain and Division Captain if there are any errors.
- b. Collect the scores from your team and ensure scores are posted as competition scores.

### **(3) *When Hosting Matches:***

- a. Arrange with the Pro Shop for adequate carts, caddies, and Local Rules sheets.
- b. Check with Club Professional early regarding conditions of the course with respect to use of carts. If carts are banned on the scheduled day of play, advise the Division Team Captain in time to delay play.
- c. If necessary, place signage on course to direct players from green to next tee.
- d. Ensure the WDCGA dress code is followed.
- e. Notify players before the match where to report scores.
- f. Provide Spotters and pace-of-play Monitor(s).
- g. Determine the “condition of play” with assistance from Club Professional and notify players if weather conditions warrant suspension of play.
- h. Once all scores from the matches have been reported, complete the *Team Match Score Sheet* by totaling all points and bonus points.

- i. Provide a copy of the *Team Match Score Sheet* to all Team Captains, the Division Captain, and Teams Chair with a “cc:” to [wdcgagolf@gmail.com](mailto:wdcgagolf@gmail.com) by 800 PM the day of the match or when any match dispute is resolved according to the *TEAM MATCH RULES AND INFORMATION BOOKLET (Rules of the Competition Section, paragraph 12, Resolving Rules Issues)*.
  
- j. If hosting the final match of the season, secure an area for the awards ceremony and notify the Team Captains at least one day before the match.

## DUTIES OF DIVISION CAPTAINS

The Division Captain shall ensure all team play in the Division proceeds promptly, smoothly, and correctly.

- (1) Input the team match pairings and final results into Golf Genius.
  - a. Input the pairings into Golf Genius no later than three days before a match. For example, if the match is played on a Wednesday, the pairings must be entered into Golf Genius by 8:00 PM on Sunday.
  - b. Once the pairings are complete, notify the Hosting Captain they are available on the WDCGA webpage. She will then alert her Pro Staff they are also available in Golf Genius. The Hosting Pro Staff will assign the holes and run the *WDCGA Standard Scorecard* from Golf Genius.
  - c. When you receive a copy of the *Team Match Score Sheet* from the Hosting Captain, enter the results into Golf Genius no later than 10:00 AM the day after the match.

(2) Consult with the Host Team Captain to determine whether the match will be delayed, suspended, terminated, or canceled.

- a. If delayed, the Host Team Captain shall notify the farthest Team Captain first. The Team Captains shall notify their team members of the delay.
- b. Closing the course or insufficient number of carts or caddies are acceptable causes for delay of play.
- c. Lightning is a reason for delay, suspension, or termination of play if there is no abatement.
- d. Other reasons for delay, suspension, or termination of play include:
  - Continuous heavy rain or snow.
  - Carts, feet, or clubs slipping.
  - Prolonged exposure to wet conditions detrimental to health and safety.
- e. Wind, light drizzle, and intermittent rain are NOT sufficient causes for delay, suspension, or termination of play.

(3) Settle disputes immediately according to the *TEAM MATCH RULES and INFORMATION BOOKLET (Rules of the*

*Competition Section, paragraph 12, Resolving Rules Issues*) or refer the matter to the WDCGA Teams Chair if a procedural ruling is needed. Consult the WDCGA Rules Committee if a ruling is required and advise the WDCGA Teams Chair.

(4) Run sudden-death procedures where applicable. (Refer to TEAM MATCH RULES AND INFORMATION BOOKLET, *Rules of the Competition, paragraph 16, Ties and Playoffs.*)

(5) **Final Match:**

- Verify each team member has played the required number of team matches.
- Ensure the Hosting Team Captain has secured an area for the Awards Ceremony.
- Secure the trophy from last year's Division winners and present it to the First Place winners. Include instructions for trophy engraving and requesting reimbursement from the Treasurer.
- Take a picture of the First and Second Place winners and e-mail them to [wdcgagolf@gmail.com](mailto:wdcgagolf@gmail.com). Include Division number, Club name, names of regular players and substitutes, and place won (First or Second). Please do not crop or format the picture.